

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on December 14, 2011 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by John Brunini chairman.

Those present were:

J. Brunini	G. Labo
R. Baker	A. Zorzi
H. Bertonazzi	M. Testa, Jr.
C. Mielke	S. Testa
F. Soto	R. Smith
S. Woshnak	
J. DuBois	

The first order of business for tonight's meeting was for the sewer rate hearing that was advertised (20) days prior to this meeting.

Chairman Brunini noted that there was no one from the public to appear for the sewer rate hearing when the public portion of the meeting was opened.

Chairman Brunini informed all the board members that its been a (20) year fight with the Pinelands Commission and the rate increase of \$120.00 is just about 100% related to the construction of the new Buena Regional Middle School. Due to the new middle school the BBMUA had to sign a Memorandum of Agreement with the Pinelands Commission which the MUA was at a point to get out of the Deep Run Stream. The increase should bring in approximately \$260,000.00 more in revenue which about \$140,000.00 will go toward the (2011 Project) for the costs on the bonds and about \$110,000.00 to \$115,000.00 will go toward the maintenance. Looking down the road in about (8) to (10) years the membrane system will be needed to be replaced at a cost of about \$800,000.00 to \$1,000,000.00 so the money being collected will be going toward the new project. Chairman Brunini also mentioned the labor costs from years ago starting in 2005 for contracted workers received a 4% raise, 2006 a 2%, 2007 a 0%, 2008 a 3%, 2009 a 2%, 2010 a 2%, 2012 a 1% and a 1% in 2013 noting that the raises were very modest. Chairman Brunini also mentioned that the number of employees out in the field has been the same other this period of time without increasing any personnel. As far as the office is concerned, there is currently a full time secretary/treasurer that works (40) hours per week, a full time clerk typist that works (20) hours with the BBMUA and (20) hours of

shared services with the Borough of Buena, a part time clerk typist that works (20) hours per week so by adding those hours up it comes to (80) hours per week for office personnel. In January there will be one full time secretary/treasurer, one part time clerk typist at (20) hours per week and another part time clerk typist working (25) hours per week for a total of (65) hours per week for the office personnel. Also in January only one employee will be covered with health benefits instead of two so that there will be substantial savings of about \$40,000.00 in the office for the year 2012. Chairman Brunini mentioned the cost of sewer service in surrounding areas within the Pinelands in size of the BBMUA such as Medford Lakes charges \$700.00 annually, Egg Harbor City charges \$600.00 per year and the BBMUA will be at \$545.00 per year so the MUA is still less than the other municipalities. Back in 1997 the rates for the BBMUA were \$494.00, in 2003 the rates were reduced to \$450.00 and the rates were reduced again in 2005 in the amount of \$425.00 and now the new rate of \$545.00 will be effective on January 1, 2012. Comparing what the rates were in 1997 to the new rate of \$545.00 there will be an increase of \$51.00 over a (15) year period. Chairman Brunini told the board members that he really didn't want to have this increase just like them and also mentioned that when he went before the Borough of Buena Council, they reluctantly agreed with the rate increase because without it The Pinelands Commission would have stopped all development within the Borough of Buena. Chairman Brunini also informed all the board members that the proper advertisement was published in both The Atlantic County Record and The Daily Journal (20) days prior to the rate hearing as well as notices posted on the Municipal Building bulletin boards and the websites of both the BBMUA and the Borough of Buena. There was a discussion about the rate increase among the board members before the following motion was adopted.

m/Mielke s/Baker adopt resolution R-31-2011 a resolution adopting the amended sewer rate schedule in accordance with the sewer hearing held on December 14, 2011.

m/passed

A letter dated December 1, 2011 from Scibal Associates, Inc. informed the BBMUA that Mr. Terry Giannascoli's claim for damages sustained to his property during Hurricane Irene was denied.

The BBMUA's solicitor Michael Testa, Jr. was authorized to sign the 2012-2013 Employment Practices Risk Control Update Checklist for the Employment Practices Liability Program that was sent to the BBMUA from the Municipal Excess Liability Joint Insurance Fund.

The four (4) sets of the BBMUA's Improvements to the Wastewater Treatment Plant Contracts have been signed by the contractor for the project Level-1 Construction, Inc. and the BBMUA's chairman John Brunini and given to the BBMUA's engineer.

m/Mielke s/Soto approve the payment of (37) unused vacation days totaling \$10,886.88 and the total amount \$12,000.00 for the amount of sick days as entitled as stated in the agreement of employment with the BBMUA to employee Gary Labo whereby (483) days were accumulated and not taken over (42) years and (2) months of dedicated service to the BBMUA due to Gary Labo's retirement as of December 31, 2011. m/passed

m/Baker s/Soto adopt resolution R-27-2011 the adopted resolution for the BBMUA's Water Operation for the fiscal year from January 1, 2012 to December 31, 2012; whereas, the Annual Budget for water as presented for adoption reflects Total Revenues of \$747,412.00, Total Appropriations, including and Accumulated Deficit if any, of \$879,552.00 and Total Unrestricted/Undesignated Net Assets utilized of \$132,140.00. (See the Attached Resolution) m/passed

m/Baker s/Soto adopt resolution R-28-2011 the adopted resolution for the BBMUA's Sewer Operation for the fiscal year from January 1, 2012 to December 31, 2012; whereas the Annual Budget for sewer as presented for adoption reflects Total Revenues of \$1,415,700.00, Total Appropriations, including any Accumulated Deficit if any, of \$1,533,904.00 and Total Unrestricted Net Assets utilized of \$118,204.00. (See the Attached Resolution) m/passed

m/Soto s/Mielke adopt resolution R-33-2011 a resolution appointing Mary Fenselau to the position of clerk typist in the Borough of Buena Municipal Utilities Authority effective January 1, 2012 through December 31, 2012. m/passed

m/Soto s/Baker authorize a credit in the total amount of \$132.00 to the water account number 2117 for Charles Terranova due to a malfunctioning of the water meter because there was a 1" head on a ¾" body when it was installed after calculating the overages for the readings in excess of the allowable 15,000 gallons per quarter. m/passed

m/Mielke s/Baker authorize the advertisement for the Solicitation of Professional Services Contract Appointments (RFQ's) for the February 1, 2012 through January 31, 2013 time period. m/passed

m/Soto s/Mielke adopt resolution R-34-2011 a resolution authorizing an interlocal agreement with the Borough of Buena for services to be provided to the Finance Office and Construction Code Office by the BBMUA employee Cheryl Santore and or Dawn Scott. m/passed

m/Baker s/Mielke approve to pay the BBMUA's engineer Remington, Vernick & Walberg for all the current (2011 Project) bills totaling \$152,585.75 subject to the approval from the USDA. m/passed

m/Baker s/Soto approve to pay the BBMUA's auditor Romano, Hearing, Testa & Knorr for the current (2011 Project) bill in the total amount of \$15,000.00 subject to the approval from the USDA. m/passed

Alan Zorzi the BBMUA's plant superintendent informed the board members that the average effluent for the month of November was 382,000 gallons per day.

m/Baker s/Soto approve the purchase of Zeta Lyte 21 from CET, Inc. in the amount of \$3.13 per pound or \$172.15 per box for the year 2012. m/passed

m/Soto s/Soto approve the purchase of Zeta Lyte 2A from CET, Inc. in the amount of \$2.72 per pound or \$149.60 per box for the year 2012. m/passed

m/Baker s/Soto approve the purchase of Sulfuric Acid from Univar, Inc. in the amount of \$2.44 per gallon for the year 2012. m/passed

m/Baker s/Soto approve the purchase of Chlorine Gas from Univar, Inc. in the amount of \$1.226 per pound or \$184.00 for a 150 pound cylinder. m/passed

m/Mielke s/Baker accept the treasurer's report as read. m/passed

m/Baker s/Mielke accept the minutes of the last regular meeting held on November 23, 2011. m/passed

Roll Call Vote Baker-yes Bertonazzi-yes Mielke-yes Soto-abstained Brunini-yes

m/Baker s/Mielke accept the minutes of the closed session meeting held on November 23, 2011. m/passed

Roll Call Vote Baker-yes Bertonazzi-yes Mielke-yes Soto-abstained Brunini-yes

m/Baker s/Soto pay all bills presented. m/passed

m/Baker s/Soto file all correspondence sent out for review without reading number 1 through number 21. m/passed

The next regular meeting will be held on December 28, 2011 at 7 p.m. if needed.

m/Mielke s/Bertonazzi adjourn the meeting 8:20 p.m. m/passed

Submitted by
Gary Labo-BBMUA Secretary

